

**Government of West Bengal  
Department of Higher Education  
College Sponsored Branch  
Bikash Bhavan, 6<sup>th</sup> Floor: Salt Lake, Kolkata-700091**

No. 543 -Edn (CS)/10M-95/14

Dated: 09<sup>th</sup> August 2024

**NOTIFICATION**

The results of the different Undergraduate level programmes under different Universities in the State of West Bengal are expected to be published by the end of August 2024.

For Post Graduate Programmes in the State, the State Government in the Higher Education Department has advised **to start the procedure for admission in concerned Universities/ Higher Educational Institutions (HEIs) in Post Graduate Programmes for the academic session 2024-2026 with effect from 3<sup>rd</sup> September, 2024** and to prescribe the following guidelines for the Universities and Colleges:-

**SCHEDULE:**

**For Post Graduate Programmes(1<sup>st</sup> Semester PG admission)**

- a. Publication of Results of the Final Semester UG programmes by - **31<sup>st</sup> August 2024;**
- b. Date of opening of Online Portal for Application for PG programmes by - **3<sup>rd</sup> September 2024;**
- c. Submission of Applications in the Online Portal for PG programmes by - **17<sup>th</sup> September 2024 ;**
- d. Publication of Merit Lists in PG programmes by - **20<sup>th</sup> September 2024;**
- e. Start of 1<sup>st</sup> Semester classes of PG programmes by - **03<sup>rd</sup> October 2024.**

However, beyond the above schedule the willing Universities/ Higher Educational Institutions (HEIs) may reopen their Admission Portal for PG programmes, if required, subject to availability of vacancies at the University/Institution level, as the case may be. But it is advised that the **entire process of admission at PG level be completed positively by the first week of November 2024.**

**MODALITIES:**

1. On-line admission process should be done strictly based on merit. Prospective students should not be called for counseling or verification of documents during the process of admission. **No physical presence will be required at the HEIs.**
2. **No Charges shall be taken from the students** for (i) scanning/ uploading of documents for online admission and (ii) providing/ making available the application form/ prospectus of admission in all PG level programmes like last year.
3. **Eligible applicants should be informed directly by the HEI authorities** through letter or e-mail or telecommunication.

4. **Payment of fees should be done only through e-payment or through designated banks** and not physically at the colleges.
5. List of eligible applicants should be handed over to the designated bank branches for verification during payment through banks. Banks will receive admission fees based on merit list.
6. **All testimonials are required to be uploaded online during application.** Verification of documents, if required, should be done only when the students report for the classes in due course. Admission will be cancelled if the documents are found not in conformity with the declaration in the forms submitted on-line.
7. **The ratio for Home University students and other University students shall be 80:20 in case of State aided Affiliated Universities. The ratio for Home University students and other University students shall be 90:10 in case of State aided Unitary Universities.** However, the unfilled Home University Seats, if any, will be filled up by the outside University students and vice-versa.
8. All stakeholders shall adhere to the COVID 19 norms /protocol, issued by the Government from time to time.

Vice-chancellors/registrars of all State-aided Universities are requested to take necessary steps in this regard, including issuance of suitable instructions to all the affiliated HEIs, where PG programmes are running. However, the Netaji Subhas Open University shall follow the time schedule as per guidelines of Open Distance learning as done last year.

**The advisory does not apply to admission to teacher training courses such as B.Ed., B.P.Ed., M.Ed or M.P.Ed. etc. for which a separate Notification has been issued.**

This is issued with the approval of the competent authority and will remain in effect until further order.

Sd/- *Smt. Chandani Tudu*  
Senior Special Secretary

No.543 /1(39)-Edn (CS)/10M- 95/14

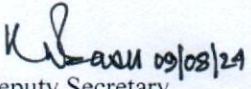
Dated : 09<sup>th</sup> August 2024

**Copy forwarded for taking necessary action to the: -**

1. Senior Special Secretary, University Branch, Higher Education Department, Bikash Bhawan, Kolkata-700091- with a request to send copy to each State-aided University;
2. Senior Special Secretary, Establishment Branch, Higher Education Department, Bikash Bhawan, Kolkata-700091;
3. Senior Special Secretary, Appointment Branch, Higher Education Department, Bikash Bhawan, Kolkata-700091;

4. Senior Special Secretary, IT Cell, Higher Education Department, Bikash Bhawan, Kolkata-700091-- He is requested to arrange for uploading a copy in this Department's website;
5. Director of Public Instruction., West Bengal, Bikash Bhavan, Kolkata-700091 -- He is requested to send copy to the concerned Govt./Govt. aided Colleges for taking necessary action.
6. Registrar, University of Calcutta, College Street, Senate House, Kolkata- 700073;
7. Registrar, Jadavpur University, Jadavpur, Kolkata- 700032;
8. Registrar, University of Burdwan, Rajbati, Burdwan, Pin-713104;
9. Registrar, University of Kalyani, Nadia, Pin-741235;
10. Registrar, Rabindra Bharati University, 56A, B.T. Road, Kolkata- 700050;
11. Registrar, University of North Bengal, Raja Rammohanpur, North Bengal, Darjeeling, Pin-734013;
12. Registrar, Vidyasagar University, P.O.-Vidyasagar, Paschim Mdinipur, PIN- 721102;
13. Registrar, Netaji Subhas Open University, DD-26, Salt Lake, Sector-I, Kolkata-700064;
14. Registrar, West Bengal State University, Barasat, Berunanpukuria, North 24 Parganas, PIN-700126;
15. Registrar, Gour Banga University, Mokdumpur, Malda, PIN- 732103;
16. Registrar, Presidency University, 86/1, College Street, Kolkata- 700073;
17. Registrar, Sidhu Kanho Birsha University, Purulia campus, J.K. College, Purulia-723101;
18. Registrar, Kazi Nazrul University, Kalla, Asansol, Burdwan713304;
19. Registrar, Cooch Behar Panchanan Barma University, Cooch Behar;
20. Registrar, Diamond Harbour Women's University, Sarisha, South 24 Parganas-743331;
21. Registrar, Bankura University, Bikna , Bankura-722146;
22. Registrar, Raigiunj University, College Para, Uttar Dinajpur-733134;
23. Registrar, Sanskrit College &University, 1, Bankim Chatterjee Street, Kolkata-700073;
24. Registrar, Baba Saheb Ambedkar Education University, , 25/2 & 25/3, Ballygunge Circular Road, Kolkata- 700019
25. Registrar, Rani Rashmoni Green University, Singur Govt. General Degree College Campus, Hooghly;
26. Registrar, Mahatma Gandhi University, Kanchanpur, Jalpai, NH-116, PIN-721628;
27. Registrar, Sadhu Ramchand Murmu University of Jhargram, Jhargram raj College Campus;
28. Registrar, Kanyashree University, Krishnagar, nadia-741101;
29. Registrar, Hari Chand Guru Chand University, Gaighata, North 24 Parganas-743245;
30. Registrar, Biswa Bangla Biswavidyalaya, Bolpur, Birbhum;
31. Registrar, Murshidabad University, K.N. College Campus, Berhampore, Murshidabad;
32. Registrar, Dakshin Dinajpur University, Balurghat, Dakshin Dinajpur;
33. Registrar, Alipurduar University, Alipurduar College, Alipurduar;
34. Registrar, Hindi University, Arupara, Howrah;
35. Registrar, Darjeeling Hill University, ITI Campus, Mungpoo, Darjeeling;

36. Vice-Chairperson (Academic), West Bengal State Council of Higher Education, ASANNA, New Town, Kolkata- 700156;
37. Private Secretary to the Hon'ble Minister-in-Charge, Higher Education Department, Bikash Bhawan, Kolkata-91;
38. Sr. PS to the Principal Secretary, Higher Education Department, Bikash Bhawan, Kolkata-91;
39. Office Copy.

  
Deputy Secretary